

BERRYESSA UNION SCHOOL DISTRICT
Position Description



JOB TITLE: Assistant I - Food Services

Essential Job Functions:

- Assists in preparation, packaging and serving of meals and maintains high standards with emphasis on appetizing and appealing meals high in nutritive value.
- Maintains high standards of efficiency, sanitation and safety.
- Instructs and supervises student helpers where applicable.
- Works harmoniously with students, school personnel and public.
- Acts as cashier, complete and submits required reports.
- Assists in requisitioning, receiving, and storage of food and supplies. Assists with inventory and maintenance of accurate records.
- Follows oral and written directions.
- Performs moderately heavy manual tasks.
- Attends relevant training classes and workshops.
- Works cooperatively with others and performs related duties as assigned.

Job Requirements - Qualifications:

- **Experience Required:** One year of food service experience desirable.
- **Skills, Knowledge and/or Abilities Required:**

Ability to cashier and to complete required records.

Knowledge of sanitation and safety procedures related to food preparation and serving; care and use of standard food service equipment; principles and methods of quantity food preparation, serving storage; of principles and methods of quantity food; and of basic nutrition and its application in school meal programs.

Education Required: Graduation from high school or equivalent; Safety and Sanitation course recommended.

Licenses, Certifications, Bonding, and/or Testing Required:

Criminal Justice Fingerprint Clearance.

Reports To: Food Service Manager I or II or Supervisor

Terms of Employment: 10 month position

Salary Placement: Group 30.5

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board's Policy and Evaluation of Classified Personnel and the Teamster Contract.

Board Approved: Board Approved: 08/13/96